



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Da'Antre Austin
Benson Kinney

Louisiana
Community
& Technical
College System

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Minutes of December 9, 2015 as Approved on January 15, 2016

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

MINUTES AS APPROVED

Wednesday, December 9, 2015

9:00 a.m.

The Louisiana Building
Baton Rouge Community College

201 Community College Drive, Baton Rouge, Louisiana 70806

**** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.**

A. CALL TO ORDER

Chair Ogé called the December 9, 2015, LCTCS Board of Supervisors monthly meeting to order at 9:10 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Hardy led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Da'Antre Austin
Benson Kinney
Michael J. Murphy
Stephen Smith
Craig Spohn
Vincent St. Blanc, III
Stephen Toups

Absent

Deni Grissette
Keith Gamble
Steve Hemperley
Willie Mount
Joe Potts
Paul Price, Jr.

Staff Present

Monty Sullivan
Sara L. Kleinpeter
Quintin Taylor
Michael Redmond
Alex Appeaning
Stephanie Ercolini
Tommy Williams
Jean Ann Blount
Britany Hampton
Katie Waldrop
Joe Marin
Eric Setz
Emily Saleh
Jennifer Daly
René Cintrón
Sean Martin
Paul Carlsen
Suzette Meiske

D. APPROVAL OF AGENDA DECEMBER 9, 2015

On motion by Supervisor Spohn, seconded by Supervisor Toups, the Board voted to approve the December 9, 2015, agenda as presented. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM NOVEMBER 11, 2015

On motion by Supervisor Hardy, seconded by Supervisor St. Blanc, the Board voted to approve the November 11, 2015, meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Ogé provides the following report:

- ❖ Congratulated Governor Elect, John Bel Edwards on his recent election victory, stating that the LCTCS Board looks forward to working with the transition team and new Governor's administration.
- ❖ Reminded Board members to complete your 2015 Ethics Training. This is an annual training that must be completed by December 31, 2015. Please check with Michael Redmond or Sara Kleinpeter if you have any questions.
- ❖ Encouraged Board members to attend the ACCT National Legislative Summit (NLS) in Washington, DC, in February
- ❖ Reminded Board members about Commissioner Rallo's Christmas Party Invitation received by email.

2. President's Report

Dr. Sullivan provides the following report:

- ❖ Invited Dr. Barbara Hanson, Chancellor of Louisiana Delta Community College and guests to address the Board on the application for the Louisiana Delta Community College E. Edwards Barham Aerial Application Center of Research Excellence. Joining Dr. Hanson were:
 - Dr. B. Rogers Leonard, Associate Vice President, Louisiana State University Agricultural Center Program Leader for Plants, Soils, & Ag. Water Resources
 - Dr. Eric A. Pani, University of Louisiana Monroe, Vice President for Academic Affairs
 - Bob Hammack, LDCC Executive Director of Workforce and Economic Development

Dr. Hanson believes that this environment will provide detailed training for students, leading to continued education by all students. Dr. Leonard noted that LSU Ag is thrilled to be collaborating with LDCC and UL Monroe. Dr. Pani pleased to expand research in this field with LDCC and LSU Ag and looks forward to this partnership.

- ❖ Congratulated Dr. Hanson on being named a member of the Governor Elect Edwards' Transition Team on Education.
- ❖ Noted the new LCTCS banners that highlight the training and mission of the colleges within LCTCS.
- ❖ Invited Dr. Vladimir "Alex" Appeaning to discuss the manner in which the LCTCS policy platform will be molded to reach the goals set out by Our

Louisiana 2020. Members were provided with a document outlining the goals.

❖ Campus Updates

- Board of Regents will match endowments held at each college. Later in the meeting, an item for approval will be presented for new endowments totaling \$880,000 with more than a quarter of a million dollars to the colleges.
- Bossier Parish Community College has been named one of ten finalists for the Bellwether Award for its Open Campus initiative. This award recognizes instructional innovation for a series of free, online prep courses in math, English, reading, science, and college success. Students use BPCC's no-strings-attached courses to study for college placement testing and for extra help with difficult concepts. The award will be given out on January 26, 2016, during the Community College Futures Assembly annual meeting.
- Central Louisiana Technical Community College
 - Ribbon cutting was held for an Industry led Manufacturing Center and an Advanced Manufacturer Simulator
 - Graduation Ceremony was held for a group of soldiers, on assignment at Fort Polk exiting the military that will allow for the soldiers to obtain quality employment upon exit. Anticipates having soldiers from this program at a future meeting.

- ❖ Noted that the Revenue Estimating Conference was recently held at the Joint Legislative Committee on the Budget. The state still faces financial challenges and those changes are at the forefront of the incoming and outgoing Governor. At this time, there is not an anticipated midyear funding cut for higher education.

G. GENERAL ACTION ITEMS**

Supervisor Toups presented the Academic Actions agenda items for consideration by the Board.

Academic Actions

1. New Policy #1.047, Program Health Index

On motion by Supervisor Spohn, seconded by Supervisor St. Blanc, the Board voted to approve Policy #1.047, Program Health Index. The motion carried.

2. Establish a Louisiana Delta Community College E. Edwards Barham Aerial Application Center of Research Excellence

On motion by Supervisor Spohn, seconded by Supervisor Kinney, the Board voted to approve Louisiana Delta Community College's proposal to establish the E. Edwards Barham Aerial Application Center of Research Excellence. The motion carried.

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

3. Purchase of Property for South Louisiana Community College

On motion by Supervisor St. Blanc, seconded by Supervisor Toups, the Board voted to authorize the System President and Chancellor of South Louisiana Community College (SLCC) to negotiate and execute all documents necessary for the purchase of a 5.54 acre parcel of land with an 11,250 square foot educational training facility from Bristow Academy Inc., for the benefit of South Louisiana Community College, at an amount not to exceed the lesser of the appraised value or \$900,000. The purchase will be recorded with the Division of Administration, State Land Office and the local Clerk of Court. The motion carried.

4. Servitude and Right of Way Agreement from LCTCS, on behalf of SOWELA Technical Community College to Entergy Louisiana, L.L.C.

On motion by Supervisor Toups, seconded by Supervisor St. Blanc, the Board voted to authorize the System President to execute a right of way agreement between the LCTCS, on behalf of SOWELA Technical Community College, and Entergy Louisiana, L.L.C. for the connection of electrical distribution equipment and the continued maintenance of the equipment to be installed to service the new Student Services Building, in the area depicted in the attached illustration. A copy of this agreement must be filed with the local Clerk of Court and the State Land Office. The motion carried.

Supervisor Spohn presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

5. Revisions to Policy #5.009, Allowance/Write Off Policy

On motion by Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the revisions to the attached policy #5.009, "Allowance/Write Off Policy". The motion carried.

6. Board of Regents Endowments

On motion by Supervisor Smith, seconded by Supervisor Toups, the Board voted to approve the endowed scholarship and chairs listed below:

1. Bossier Parish Community College
 - a. *Capital One First Generation Scholarship*
 - b. *Fourth Michael H. Woods Family Endowed First Generation Scholarship*
2. Delgado Community College
 - a. *Nursing and Allied Health Scholarship Endowment*
 - b. *Non-STEM Scholarship Endowment*
 - c. *Delgado Alumni Association First Generation Endowment*
3. Fletcher Technical Community College
 - a. *Contractor's Educational Trust Endowed Professorship*
 - b. *BP Integrated Technologies Endowed Two-Year Workforce Scholarship*
 - c. *Lavigne Family Endowed Two-Year Student Workforce Scholarship*
 - d. *Lavigne Family Endowed Two-Year Student Workforce Scholarship*
4. Northshore Technical Community College
 - a. *Alphonse "Gator" Abadie Memorial Endowed Scholarship*
5. South Louisiana Community College
 - a. *Cosper Family Endowed Scholarship in Nursing*
 - b. *Moody Company Foundation and Pinhook Foundation Endowed Scholarship*
6. SOWELA Technical Community College
 - a. *Benjamin W. Mount Memorial Scholarship*
 - b. *City Savings Bank Endowed Scholarship*
 - c. *Greater Lake Charles Rotary Club Endowed Scholarship*
7. LCTCS Foundation*
 - a. *Three Joe D. May Workforce Scholarships*
 - b. *Four Walter J. Bumphus Workforce Scholarships*
 - c. *Three TIC Endowment Scholarships*
 - d. *Three Give Where We Live Workforce Scholarships*

***Each LCTCS College will receive \$10,000 from the LCTCS Foundation to endow for these scholarships.**

The motion carried.

Supervisor Toups noted that the LCTCS Foundation Board voted recently to award each LCTCS college an endowment of \$10,000 from foundation funds, in an effort to recognize the hard work done by each college in raising endowed funds.

Supervisor Hardy presented the Personnel Actions agenda items for consideration by the Board.

Personnel Actions

7. Review and Advise: Revisions to Policy #6.037, Tuition and Fee Exemption for Employees

The Board accepted, for review and advise the proposed revisions to the attached policy #6.037, titled “Tuition and Fee Exemption for Employees” to specify that tuition and fee exemptions for course work by LCTCS employees at LCTCS colleges shall be job related and to modify the title to specify that it is applicable only to full time employees.

8. Review and Advise: Revisions to Policy #6.039, Child or Dependent and Spouse Tuition Reduction

The Board accepted, for review and advise the proposed revisions to the attached policy #6.039, titled “Child or Dependent and Spouse Tuition Reduction” to include employees as eligible for reduced tuition and to modify the title to reflect that change.

On motion by Supervisor Toups, seconded by Supervisor Murphy, the Board voted to enter into Executive Session for the purpose of discussing the Appointment of Chancellor for L. E. Fletcher Technical Community College. The motion carried.

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Yeas - 9

Nays - 0

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Da’Antre Austin
Benson Kinney
Michael J. Murphy
Stephen Smith
Craig Spohn
Vincent St. Blanc, III
Stephen Toups

The Board entered into Executive Session at 9:52 a.m., following a unanimous vote.

The Board reconvened from Executive Session at 10:52 a.m. A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Da'Antre Austin
Benson Kinney
Michael J. Murphy
Stephen Smith
Craig Spohn
Vincent St. Blanc, III
Stephen Toups

Chair Ogé stated that no votes were taken and no consensus was reached during the Executive Session.

9. Appointment of Chancellor for L. E. Fletcher Technical Community College

On motion by Supervisor Austin, seconded by Supervisor Smith, the Board voted to appoint Dr. Kristine Strickland as the Chancellor of L. E. Fletcher Technical Community College with a compensation package consisting of a base salary of \$142,500, a housing allowance of \$20,000, a car allowance of \$5,000 or the use of a state vehicle and a \$2,500 civic organization allowance, effective January 4, 2016, through June 30, 2018. The motion carried.

Chair Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Toups, seconded by Supervisor Smith, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.18.

H. CONSENT AGENDA

Academic Consent Items

1. Institutional Accreditation Update

Approved the institutional accreditation update as presented.

New Programs, Program Revisions and Program Terminations (by College)

Approved new programs and exit points, program revisions, and program terminations as listed below:

Baton Rouge Community College

Program Additions

2. Associate of Applied Science (AAS) in Aviation Maintenance Technology (CIP 47.0607) – **5 STARS**

Program Revisions

3. Merger of programs under the prior Capital Area Technical College into Baton Rouge Community College's curriculum inventory
4. Certificate of Technical Studies (CTS) in Aviation Maintenance Technician, Powerplant (CIP 47.0608) – **5 STARS**
5. Certificate of Technical Studies (CTS) in Aviation Maintenance Technician, Airframe (CIP 47.0607) – **5 STARS**
6. Certificate of Technical Studies (CTS) in Accounting Technology (CIP 52.0302) – **4 STARS**
7. Associate of Science Louisiana Transfer (ASLT), Biological Science Concentration (CIP 24.0199) – **No STAR Rating / Transfer Oriented**
8. Certificate of Technical Studies (CTS) in Computer Network Engineer (CIP 11.0901) – **5 STARS**
9. Associate of Science (AS) in Computer Science (CIP 11.0701) – **5 STARS**
10. Certificate of Technical Studies (CTS) in Customer Services (CIP 52.0411) – **3 STARS**
11. Associate of Applied Science (AAS) in Entertainment Technologies (CIP 50.0602) – **4 STARS**
12. General Studies Certificate (CGS) (CIP 24.0102) – **No STAR Rating / Transfer Oriented**
13. Associate of Science (AS) in Pre-Engineering (CIP 14.0101) – **5 STARS**
14. Associate of Science (AS) in Teaching (Grades 1-5) (CIP 13.0101) – **3 STARS**

Central Louisiana Technical Community College

Program Additions

15. Certificate of Technical Studies (CTS) in Electrical NCCER Level 4 (CIP 46.0302) – **5 STARS**
 - i. Technical Competency Area (TCA) in Electrician Helper (CIP 46.0302) – **5 STARS**

Fletcher Technical Community College

Program Additions

16. Associate of Applied Science in Paralegal Studies (CIP 22.0302) – **4 STARS**
 - i. Certificate (CERT) in Legal Aide (CIP 22.0302) – **4 STARS**
 - ii. Certificate (CERT) in Research Aide (CIP 22.0302) – **4 STARS**

Program Revisions

17. Associate of Applied Science (AAS) in Integrated Production Technologies (CIP 15.0903) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Production Helper (CIP 15.0903) – **4 STARS**
 - ii. Technical Competency Area (TCA) in Introduction to Production Technologies (CIP 15.0903) – **4 STARS**

Nunez Community College

Mission Statement

18. Reaffirmation of Mission Statement

Chair Ogé referenced the Updates and encouraged Board members to review the information.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

1. 2016 Meeting Schedule Revision

Chair Ogé noted that the February meeting originally scheduled for February 10, 2016, conflicts with the Mardi Gras Holiday. Without objection, his recommendation that the February meeting be cancelled and an executive committee meeting of the Board be scheduled in late January or early February to handle any business needed was accepted by the Board.

K. ANNOUNCEMENTS

Chair Ogé wished the Board and audience a Merry Christmas and Happy New Year.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Austin, seconded by Supervisor Kinney, Chair Ogé adjourned the meeting at 11:00 a.m.